

Business Office Update April 13, 2015 Meeting

IEMA Security Grant

- Nine security cameras were installed at Millburn Elementary School and seven security cameras were installed at Millburn Middle School over the Spring Break. The camera software allows password protected access to these cameras via computer for viewing both at school as well as from home or other remote locations.
- The security film was installed at each of the entrances at both buildings. The film was adhered to the inside of each window. Then, a bonding agent was used to form a bond between the film and the frame of the window. In the event of an intruder, the window will break first, but the film hold for an additional 5-10 minutes. This would allow staff enough time to call 911, make an announcement of a lockdown, and/or clear the area prior to the intruder gaining access to the office or any other entrance.

Lunch & Milk Prices for 2015-16

- I will be recommending that the district increase the student lunch price from \$2.65 to \$2.70 and the adult lunch price from \$3.20 to \$3.25.
- I am not recommending any increase in the milk prices for the 2015-16 school year. Milk Prices are currently \$0.60 per carton.

Equalized Assessed Value & Property Tax Levy

- Millburn received the EAV for 2014 pay 2015 taxes. Overall, it is positive.
- The EAV decreased by 3.93% versus my estimate of 4.2%.
- The actual EAV is \$204,195,002 versus my estimate of \$203,647,284
- New construction is \$682,467 versus my estimate of \$670,176
- The district received the preliminary tax levy information. I had anticipated a total levy of \$10,489,467 for the PTELL capped funds (all except Bonds & SEDOL IMRF). We will actually receive a levy of approximately \$10,490,122 for the PTELL capped funds. The final levy will be within \$50 of this amount. The total levy including debt service and SEDOL IMRF will be approximately \$13,152,422.

Workers Comp Insurance

- The district will see an increase in Workers Compensation Insurance for the 2015-16 school year. I will have a better idea about how much of an increase in premium we will experience at the May 26 board meeting.
- The district received the “Workers Compensation Experience Modification Factor” for next year. An average Experience Modification factor is 1.00. A factor of less than 1.00 reflects an excellent history and a factor greater than 1.00 shows that the district has experienced a larger amount of claims or claim dollars than the average.
- The factor is determined by taking the loss history for the past 3 years (2011-12, 2012-13 & 2013-14). Millburn’s factor will increase from 0.95 to 1.09. This is primarily due to higher than expected losses in 2011-12 (\$88,600) and 2012-13 (\$135,820). Our losses for 2013-14 were significantly lower at \$29,057.

Summer Projects/Summer Help

- A listing of tentative summer projects is attached for the board's review at the April 13 meeting.
- I will be recommending that the board approve hiring 7.25 full time equivalent (FTE) staff for the summer. This is one additional FTE than last summer.
 - The recommendation to increase one FTE is related to a reduction in custodial FTE that the district was able to realize after a custodial resignation earlier this year and restructuring of the custodial tasks at Millburn Elementary. This increase of 1 FTE would just be for June – August.

Millburn Elementary Roofing Project

- Work will begin immediately after the school year is finished. All summer programming and staff will be moved to the west side of the building for June and July because of concerns regarding fumes from the adhesive that will be used in the roofing material. The roofing project is anticipated to be substantially completed in late July, 2015

Life Safety Survey

- A preliminary list of the life safety work that is anticipated to be required is attached. There are some items that may be completed prior to the filing of this report with ISBE in January, 2016.

Professional Activities

- Bernadette Hanna and I attended the Lake County Personnel Association meeting in Vernon Hills on March 13, 2015.
- I attended the Warren Township High School feeder district meeting of Business Managers on March 16, 2015.
- Terry Miller and I attended the Pre-Construction meeting for the Millburn Elementary Roofing project on March 17, 2015.
- Terry Miller and I met with the lighting/energy consultant from Fanning Howey on March 18, 2015 to discuss possible replacement of lighting in the gymnasiums at both schools and replacing the T12 lighting in the older sections of Millburn Elementary.
- I attended the Northeast Illinois Association of School Business Managers meeting on March 20, 2015 where Cal Jackson, an education lobbyist for IASBO presented an update on legislation. We probably will permanently lose the last payment of general state aid this year.
- Terry Miller, Ernest Gurley, and I attended the pre-construction meeting for the camera security project. I also met with the cabling/camera installers on March 23 and March 24 to verify the camera locations at both buildings. I also attended the close-out meeting on March 27, 2015.

2015 SUMMER PROJECTS	SCHOOL
Install classroom projectors in classrooms for new teachers ? - Depends on classroom moves	Both
Roofing Project	MES
Replace bulbs with more energy efficient bulbs - classrooms/hallways - use light meter	MMS
Conduct Garage Sale - excess/outdated equipment (e.g. old overhead projectors, TV's, carts)	Both
Paint Hallways	MES
Replace light covers or replace fixtures in west stairwell	MES
Install handrail by sidewalk - Northwest Corner Entrance	MES
Strip wax build-up in classrooms - 1997 & 1988 additions	MES
First floor classrooms - Strip many years of wax build-up	MES
Install dethawer in the front parking lot storm sewer drains - Froze up the last 2 years.	MES
Paint East Gym storage doors under the stage	MES
Purchase and install Walk Pads near Chiller	MES
Replace Guardrail by playground	MMS
Repair/Re-build retaining wall by park next to parking lot	MMS
Repair/Replace Millburn Middle School Sign / rotten wood	MMS
Install AED Cabinet near Nurse's Office	MMS
Paint railings as needed	MES
Repair/patch parking lot and playground area	MES
Repair curb in front parking lot	MES
Sealcoat, crack fill, & stripe parking lots and hard surfact playgrounds	Both
Thorough inspection and repair of playground equipment	Both
Explore solution to water problem at courtyard doors into the media center	MES
Repair Life Safety items identified by Fanning-Howey	Both
Repair light & sound equipment	MMS
Add "Area of Refuge" signs	Both
Add various signs both inside and outside the building	Both
Replace wood on garage	MES
Repair siding on garage	MMS
Move approximately 144 new elementary desks from MMS to MES (purchased when school was built)	Both
Painting of Media Center and Main Office	MMS
Add intercom access from an additional location	MMS
Switch out lighting in MMS halls and classrooms from 32 watt to 28 watt where appropriate	MMS
Additional security cameras if the budget allows	Both
Troubleshoot & repair bad connection between scoreboard and control box (possibly cable)	MMS
Clean & fireproof stage drapes	MES
Add window to Band Room door from hallway (or replace door if needed to maintain fire rating)	MMS

2015 SUMMER PROJECTS	SCHOOL
2015 SUMMER ROUTINE MAINTENANCE	SCHOOL
Determine which light fixtures/Ballasts need to be replaced	Both
Courtyard maintenance - Weeding, mulching & replacing plants/shrubs as needed	Both
Touch up paint in hallways	Both
Clean & organize storage areas	Both
Repair/replace window screens	Both
Inspect/Repair man lifts used to change lights, etc	Both
Inspect & repair bleachers	Both
HVAC - Clean univents/rooftops, power wash coils, lubricate, replace belts, check wiring, & change filters	Both
Replace/Repair restroom stalls	Both
Clean roof drains	Both
Maintenance/repair of water faucets, toilets, etc...	Both
Touch up repaired doors and re-weld as needed	MES
Clean/sanitize lockers and windows	Both
Landscape clean-up & re-seeding of damaged lawn areas	Both
Move selected classrooms & paint as needed	Both
Playground Inspection & Repair	Both
Touch-up painting	Both
Replace ceiling tile as needed	Both
Clean all light covers	Both
Lubricate cafeteria table hardware	Both
Dishwasher Repair/Maintenance	Both
Replace light bulbs in parking lot	Both
Inspect/Lubricate/Repair Basketball Backboard Mechanisms & Hoops	Both
Wax floors & clean carpeting throughout the building	Both
Replace light fixtures/ballasts as needed	Both
Paint stair railings as needed	MES
Lubricate Operable Walls in the Gymnasiums	Both

Violations, Recommendations, Cost Estimates

Facility Name: Millburn Middle School														
Item ID	Location	Priority (Choose a-c)	Rule Violated	Description of Violation	Recommendation to Correct Violation	Action (Choose a-f)	Specifications	Units	Quantity	Labor Code (Choose 1-2)	Work Type (Choose a-h)	Estimated Cost	Estimated Date	Funding (Choose a-b)
		a. Urgent b. Required c. Recommended				a. Abandon in Place b. Remove c. Repair d. Relocate e. Rebuild f. Improve				1 = District 2 = Contractor	a. Safety Standards b. Energy Conservation c. Handicapped Access d. School Security e. Asbestos Treatment f. Paving Improvements g. Replacements h. Other Improvements			a. Fire Prevention b. Other
A5	Auditorium/East Gym	b	IFC 09:1030.4	Exit sign face is missing.	Install exit sign face.	c	Sign face is missing.	ea	1	2	g, a	\$ 100.00	08/01/2018	
A8	West Gym	a	185	Fire extinguisher is missing.	Install fire extinguisher.	f	Match existing Specification used at School for surface-mounted device.	ea	1	1	a, d	\$ 115.00	07/07/1905	
A9	Science Lab Classroom 2008	a	185	Fire extinguisher is missing.	Install fire extinguisher.	f	Match existing Specification used at School for surface-mounted device.	ea	1	1	a, d	\$ 115.00	07/07/1905	
M1	Kiln Room adjacent to Art Classroom 1014	B	175.564d 185.460b	Existing art kiln is not installed with an exhaust hood.	Install exhaust fan and hood above the art kiln and exhaust heat and fumes to the exterior of the building.	f	Install exhaust fan and hood above kiln.	ea	1	2	H	\$ 5,000.00	08/01/2018	
E1	Washroom adjacent to Room 1051	a	NEC ARTICLE 700, Part IV 700.16	A single remote head is no longer sufficient for an area. A min. of two light heads is always required.	Remove single head E/M Ltg unit and in exact location install two head ltg unit and utilize existing nearby 120v cct.	f	Provide and install two head E/M battery light unit.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E2	Washroom in Tech Support Room 1036	a	NEC ARTICLE 700, Part IV 700.16	A single remote head is no longer sufficient for an area. A min. of two light heads is always required.	Remove single head E/M Ltg unit and in exact location install two head ltg unit and utilize existing nearby 120v cct.	f	Provide and install two head E/M battery light unit.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E3	Teachers Washroom near Room 1044	a	NEC ARTICLE 700, Part IV 700.16	A single remote head is no longer sufficient for an area. A min. of two light heads is always required.	Remove single head E/M Ltg unit and in exact location install two head ltg unit and utilize existing nearby 120v cct.	f	Provide and install two head E/M battery light unit.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E4	Teachers Washroom near Room 1020	a	NEC ARTICLE 700, Part IV 700.16	A single remote head is no longer sufficient for an area. A min. of two light heads is always required.	Remove single head E/M Ltg unit and in exact location install two head ltg unit and utilize existing nearby 120v cct.	f	Provide and install two head E/M battery light unit.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E5	Washroom near Lounge 1037	a	NEC ARTICLE 700, Part IV 700.16	A single remote head is no longer sufficient for an area. A min. of two light heads is always required.	Remove single head E/M Ltg unit and in exact location install two head ltg unit and utilize existing nearby 120v cct.	f	Provide and install two head E/M battery light unit.	ea	1	2	a	\$ 1,000.00	08/01/2018	

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E6	Second Floor Teachers Washoom across Room 2017	a	NEC ARTICLE 700, Part IV 700.16	A single remote head is no longer sufficient for an area. A min. of two light heads is always required.	Remove single head E/M Ltg unit and in exact location install two head ltg unit and utilize existing nearby 120v cct.	f	Provide and install two head E/M battery light unit.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E7	Second Floor Teachers Washoom near Room 2032	a	NEC ARTICLE 700, Part IV 700.16	A single remote head is no longer sufficient for an area. A min. of two light heads is always required.	Remove single head E/M Ltg unit and in exact location install two head ltg unit and utilize existing nearby 120v cct.	f	Provide and install two head E/M battery light unit.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E8	Com Lab Room 1028	a	IFC09: 4604.5	No direction to path of egress to main hallway due to two doors for this classroom.	Provide and install exit sign over west doorway that leads into hallway.	f	Provide and install exit sign.	ea	1	2	a	\$ 800.00	08/01/2018	
E9	Library Room 1030	a	IFC09: 4604.5	No clear direction to path of egress thru LRC, Room 1038.	East area of Library, provide and install exit sign to provide direction to Room 1038 as path of egress.	f	Provide and install exit sign.	ea	1	2	a	\$ 800.00	08/01/2018	
E10	Library Room 1030	a	IFC09: 4604.5	No clear direction to path of egress thru LRC, Room 1038.	Southeast area of Library, provide and install exit sign to provide direction to Room 1038 as path of egress.	f	Provide and install exit sign.	ea	1	2	a	\$ 800.00	08/01/2018	
E11	LRC 1038	a	IFC09: 4604.5	No direction to path of egress to main hallway due to two doors for this classroom.	Provide and install exit sign over east doorway that leads into hallway.	f	Provide and install exit sign.	ea	1	2	a	\$ 800.00	08/01/2018	
												\$15,530.00		

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A1	All Classroom Doors in 1961 Wing	b	IFC 703	All classroom doors require door closers.	Install door closers.	f	Retrofit existing doors with new closers.	ea	37	2	a	\$ 12,950.00	08/01/2018	
A2	All Classroom Doors in 1961 Wing	c	IAC 400.510-1997	All classroom doors require lever hardware.	Replace existing round hardware with new lever type hardware.	f	New lever handles type hardware.	ea	37	2	c	\$ 12,950.00	08/01/2018	
A4	Boiler Room	a	IFC 703	Failure to maintain fire rated construction.	Fill space around pipes penetrating the fire rated wall with firestopping material.	f	6 to 8 pipes have no fire stopping material at the fire rated walls.	ea	6	2	a	\$ 600.00	08/01/2018	
A5	Auditorium 514	b	IFC 09:1030.4	Exit sign is missing.	Install exit sign.	c	Sign face is missing.	ea	1	2	g, a	\$ 250.00	08/01/2018	
A6	Computer Lab	b	IFC703	No door closer.	Install door closer.	f	Retrofit existing door.	ea	1	2	a	\$ 350.00	08/01/2018	
A8	Kitchen	a	185	No door closer.	Install door closer.	f	Retrofit existing door.	ea	1	2	a	\$ 350.00	08/01/2016	
A9	Library	a	185	No door closer.	Install door closer.	f	Retrofit existing door.	ea	2	2	a	\$ 700.00	08/01/2016	
A17	Other Classroom Doors	b	IFC 703	Classroom doors require door closers.	Install door closers.	b	Retrofit existing doors with new closers.	ea	15	2	a	\$ 5,250.00	08/01/2018	
A18	Other Classroom Doors	b	IAC 400.510-1997	Classroom doors require lever hardware.	Replace existing round hardware with new lever type hardware.	b	New lever handles type hardware.	ea	15	2	c	\$ 5,250.00	08/01/2018	
A19	At Corridors in 2000 Section	b	IFC:703	Existing doors are not fire rated.	Replace with 90 min. fire rated double doors.	f	Doors to be 90 min. fire rated, self-closing and with hold opens.	ea	2	2	a, d	\$ 9,000.00	08/01/2018	
M1	Office Space adjacent to Room 509	b	BOCA 403.2	Office space does not have ventilation.	Provide mechanical ventilation system.	f	Add mechanical equipment and controls to provide outside air ventilation.	ea	1	2	h	\$ 5,000.00	08/01/2018	
M2	Office 306	b	BOCA 403.2	Office space does not have ventilation.	Provide mechanical ventilation system.	f	Add mechanical equipment and controls to provide outside air ventilation.	ea	1	2	h	\$ 5,000.00	08/01/2018	
M3	Workroom 307	b	BOCA 403.2	Office space does not have ventilation.	Provide mechanical ventilation system.	f	Add mechanical equipment and controls to provide outside air ventilation.	ea	1	2	h	\$ 5,000.00	08/01/2018	
M4	Janitor's Closet across the Corridor from Room 203	b	185.460	Janitor's Closet does not have any exhaust to remove objectionable odors.	Provide a mechanical exhaust system.	f	Add exhaust fan and controls.	ea	1	2	h	\$ 2,500.00	08/01/2018	
M5	Kiln Room adjacent to Art Classroom 216	b	175.564d 185.460b	Existing art kiln is not installed with an exhaust hood.	Install exhaust fan and hood above the art kiln and exhaust heat and fumes to the exterior of the building.	f	Install exhaust fan and hood above kiln.	ea	1	2	h	\$ 5,000.00	08/01/2018	

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M6	(3) Offices 200, 201, and 202	b	BOCA 403.2	Office spaces do not have ventilation.	Provide mechanical ventilation system.	f	Add mechanical equipment and controls to provide outside air ventilation.	ea	3	2	h	\$ 15,000.00	08/01/2018	
M7	Conference Room adjacent to LD Room 401	b	BOCA 403.2	Conference Room space does not have ventilation.	Provide mechanical ventilation system.	f	Add mechanical equipment and controls to provide outside air ventilation.	ea	1	2	h	\$ 5,000.00	08/01/2018	
M8	Office Space adjacent to Room 609	b	BOCA 403.2	Office space does not have ventilation.	Provide mechanical ventilation system.	f	Add mechanical equipment and controls to provide outside air ventilation.	ea	1	2	h	\$ 5,000.00	08/01/2018	
P1	Art Room 208	b	IDPH 890.810(2)(c)	Toilet room does not have proper hand washing fixture located within the room.	Provide approved hand washing fixture within toilet room.	f	Install sink.	ea	1	2	h	\$ 2,500.00	08/01/2018	
E1	Tech Storage 203	a	175.470e	Storage room does not have a fire alarm - smoke detection device.	Provide a fire alarm - smoke detection device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - smoke detection device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E2	Tech Storage 203	a	175.470e	Storage room does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E3	Classroom 204	a	175.470e	Classroom does not have a fire alarm - smoke detection device.	Provide a fire alarm - smoke detection device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - smoke detection device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E4	Classroom 204	a	175.470e	Classroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E5	Classroom 205	a	175.470e	Classroom does not have a fire alarm - smoke detection device.	Provide a fire alarm - smoke detection device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - smoke detection device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E6	Classroom 205	a	175.470e	Classroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	

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E7	Classroom 206	a	175.470e	Classroom does not have a fire alarm - smoke detection device.	Provide a fire alarm - smoke detection device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - smoke detection device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E8	Classroom 206	a	175.470e	Classroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E9	Classroom Washroom 206	a	175.470e	Classroom washroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E10	Girls Washroom next to Room 206	a	175.470e	Girls washroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E11	Boys Washroom next to Girls Washroom	a	175.470e	Boys washroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E12	North/South Corridor east of Room 220	a	175.470e	Corridor does not have a fire alarm - horn/visual alarm device.	Provide a fire alarm - horn/visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - horn/visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E13	East/West Corridor north of Rooms 203 & 204	a	175.470e	Corridor does not have a fire alarm - smoke detection device near egress door.	Provide a fire alarm - smoke detection device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - smoke detection device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E14	Classroom 208	a	175.470e	Classroom does not have a fire alarm pull station device near exterior egress door.	Provide a fire alarm - pull station device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - pull station device.	ea	1	2	a		08/01/2018	
E15	Washroom in Classroom 208	a	175.470e	Washroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	

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E16	ELS Office 217	a	175.470e	Office does not have a fire alarm - horn/visual alarm device.	Provide a fire alarm - horn/visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - horn/visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E17	Conference Room 218	a	175.470e	Conference Room does not have a fire alarm - horn/visual alarm device.	Provide a fire alarm - horn/visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - horn/visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E18	East/West Corridor next to Blue Lab First Floor	a	175.470e	Corridor does not have a fire alarm - horn/visual alarm device.	Provide a fire alarm - horn/visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - horn/visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E19	East Gymnasium/Auditorium East Storage	a	175.470e	East Gymnasium East Storage area does not have a fire alarm - smoke detection device.	Provide a fire alarm - smoke detection device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - smoke detection device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E20	East Gymnasium/Auditorium West Storage	a	175.470e	East Gymnasium West Storage area does not have a fire alarm - smoke detection device.	Provide a fire alarm - smoke detection device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - smoke detection device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E21	East Gymnasium/Auditorium west exterior egress door	a	NEC ARTICLE 700, PART IV 700.16	East Gymnasium west exterior egress door does not have an emergency exterior light fixture for emergency egress.	Install a two-head emergency battery light unit and utilize existing nearby emergency battery light unit power circuit.	f	Provide and install a two-headed emergency battery light unit.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E22	ASSO-INT Room 215	a	175.470e	Room does not have a fire alarm - horn/visual alarm device.	Provide a fire alarm - horn/visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - horn/visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E23	Room 219 Washroom	a	175.470e	Washroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	

Violations, Recommendations, Cost Estimates

Facility Name: Millburn Elementary School														
Item ID	Location	Priority (Choose a-c)	Rule Violated	Description of Violation	Recommendation to Correct Violation	Action (Choose a-f)	Specifications	Units	Quantity	Labor Code (Choose 1-2)	Work Type (Choose a-h)	Estimated Cost	Estimated Date	Funding (Choose a-b)
		a. Urgent b. Required c. Recommended				a. Abandon in Place b. Remove c. Repair d. Relocate e. Rebuild f. Improve				1 = District 2 = Contractor	a. Safety Standards b. Energy Conservation c. Handicapped Access d. School Security e. Asbestos Treatment f. Paving Improvements g. Replacements h. Other Improvements			a. Fire Prevention b. Other
E24	Mechanical Room south of Room 207	a	NEC ARTICLE 700, PART IV 700.16	Mechanical room does not have an emergency battery back-up light unit.	Install a two head emergency battery light unit and utilize existing nearby emergency battery light unit power circuit.	f	Provide and install a two-headed emergency battery light unit.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E25	Boys Washroom east of Room 307	a	175.470e	Boys washroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	F	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E26	Girls Washroom west of Room 217	a	175.470e	Girls washroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	F	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E27	Work Room behind Main Receptionist Area	a	175.470e	Work room does not have a fire alarm - horn/visual alarm device.	Provide a fire alarm - horn/visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - horn/visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E28	Kitchen Area Toilet	a	175.470e	Kitchen toilet does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E29	Girls Washroom next to Room 606 - Second Floor	a	175.470e	Girls washroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E30	Boys Washroom next to Girls Washroom - Second Floor	a	175.470e	Boys washroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E31	Entry Area to Room 402 - Second Floor	a	NEC ARTICLE 700, PART IV 700.16	Entry area to Room 402 has no emergency battery light fixture for emergency egress.	Install a two head emergency battery light unit and utilize existing nearby emergency battery light unit power circuit.	f	Provide and install a two-headed emergency battery light unit.	ea	1	2	a	\$ 1,000.00	08/01/2018	

Violations, Recommendations, Cost Estimates

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Item ID	Location	Priority (Choose a-c)	Rule Violated	Description of Violation	Recommendation to Correct Violation	Action (Choose a-f)	Specifications	Units	Quantity	Labor Code (Choose 1-2)	Work Type (Choose a-h)	Estimated Cost	Estimated Date	Funding (Choose a-b)
		a. Urgent b. Required c. Recommended				a. Abandon in Place b. Remove c. Repair d. Relocate e. Rebuild f. Improve				1 = District 2 = Contractor	a. Safety Standards b. Energy Conservation c. Handicapped Access d. School Security e. Asbestos Treatment f. Paving Improvements g. Replacements h. Other Improvements			a. Fire Prevention b. Other
E32	East/West Corridor east of Room 408 - Second Floor	a	IFCO9: 4604.5	No clear direction to path of egress to stairway.	Provide and install exit sign that provides direction to north/south corridor stairway and utilize existing near by power circuit.	f	Provide and install an exit sign.	ea	1	2	a	\$ 800.00	08/01/2018	
E33	North/South Stairway outside of Room 401 - Second Floor	a	IFCO9: 4604.5	No clear direction to path of egress directing to stairway.	Disconnect, remove existing exit sign, provide and install exit sign that provides direction to stairway and utilize existing nearby power circuit.	f	Provide and install an exit sign.	ea	1	2	a	\$ 800.00	08/01/2018	
E34	Classroom North of Room 401 - Second Floor	a	175.470e	Classroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E35	Classroom 401 - Second Floor	a	175.470e	Classroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E36	Classroom 409 - Second Floor	a	175.470e	Classroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E37	Classroom 410 - Second Floor	a	175.470e	Classroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E38	Classroom 103	a	175.470e	Classroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E39	Classroom 104	a	175.470e	Classroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	

Violations, Recommendations, Cost Estimates

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		a. Urgent b. Required c. Recommended				a. Abandon in Place b. Remove c. Repair d. Relocate e. Rebuild f. Improve				1 = District 2 = Contractor	a. Safety Standards b. Energy Conservation c. Handicapped Access d. School Security e. Asbestos Treatment f. Paving Improvements g. Replacements h. Other Improvements			a. Fire Prevention b. Other
E40	Book Room 106	a	175.470e	Classroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E41	Room 601 - Second Floor	a	175.470e	Classroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E42	Room 601 - Second Floor	a	175.470e	Classroom does not have a fire alarm - smoke detection device.	Provide a fire alarm - smoke detection device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - smoke detection device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E43	RTI Room 302	a	175.470e	Classroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E44	RTI Room 303	a	175.470e	Classroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
E45	ELL Room 304	a	175.470e	Classroom does not have a fire alarm - visual alarm device.	Provide a fire alarm - visual alarm device. Extend and connect to existing fire alarm zone for this area.	f	Provide and install fire alarm - visual device.	ea	1	2	a	\$ 1,000.00	08/01/2018	
												\$ 141,250.00		